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MEMORANDUM

DATE: January 28, 2025

TO: All MCN Employees

FROM: Marcia Taylor, Manager, Department of Higher Education

A handwritten signature in blue ink, appearing to be "MS" followed by a flourish.

RE: Higher Education Office Closure

The Department of Higher Education will be closed until 3:00 pm on Wednesday, January 29, 2025, to host the NYCP/Higher Education College and Career Fair at the Mvskoke Dome.

During the closure, calls will be forwarded to Ms. Delores Mosquito, Department of Education and Training Receptionist at extension 7727. All calls will be promptly answered upon the staff's return to the office.

Mvto!

CC: David Hill, Principal Chief
Del Beaver, Second Chief
Jeff Fife, Chief of Staff
Shane Holuby, Tribal Administrator
Patricia Kilian, Controller
Kaila Harjo, Secretary of Education & Training